



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF CARRASCAL

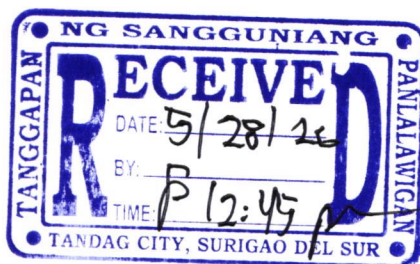


OFFICE OF THE SANGGUNIANG BAYAN

May 26, 2026

MR. EDGAR G. PEREZ II, J.D.

Provincial Secretary
Sangguniang Panlalawigan
Tandag City, Surigao del Sur



Sir:

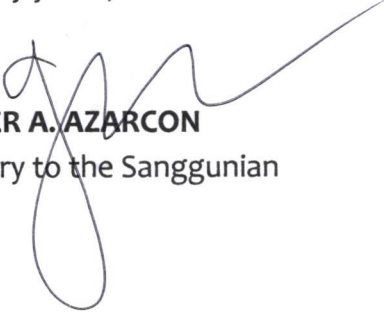
Greetings of peace and goodwill!

We are forwarding herewith **Ordinance No. 26, Series of 2026** entitled “An Ordinance Creating the Municipal Agricultural and Biosystems Engineer’s Office (MABEO) of the Municipality of Carrascal, Providing for its Organizational Structure, Staffing Pattern, Duties and Responsibilities, and Qualification Standards.”

Its contents are self-explanatory, and forgoing is duly transmitted for your review, evaluation, and appropriation action.

We trust that this will merit your kind consideration.

Very truly yours,


CHESTER A. AZARCON
Secretary to the Sanggunian




OFFICE OF THE SANGGUNIANG BAYAN

CERTIFICATION

THIS IS TO CERTIFY that Ordinance No. 26, series of 2026 entitled **“An Ordinance Creating the Municipal Agricultural and Biosystems Engineer’s Office (MABEO) of the Municipality of Carrascal, Providing for its Organizational Structure, Staffing Pattern, Duties and Responsibilities, and Qualification Standards”** has been posted in three (3) conspicuous places of the Local Government of Carrascal, Surigao del Sur, such as in the following: (1) **CARRASCAL BUS TERMINAL** (2) **PUBLIC MARKET**; and (3) **MAYOR’S OFFICE** (Please find the attached photos).

This is in compliance with the mandate under the Local Government Code of 1991 that Ordinances and Resolutions shall be posted in three (3) conspicuous places of the Local Government Unit of Carrascal, Surigao del Sur, a mandatory requirement prior to its approval.

Issued this 26th day of May, 2026 at Carrascal, Surigao del Sur, Philippines.


CHESTER A. AZARCON
Secretary to the Sanggunian



Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF CARRASCAL



OFFICE OF THE SANGGUNIANG BAYAN

POSTED

CARRASCAL BUS TERMINAL

MAYOR'S OFFICE BULLETIN BOARD

CARRASCAL PUBLIC MARKET

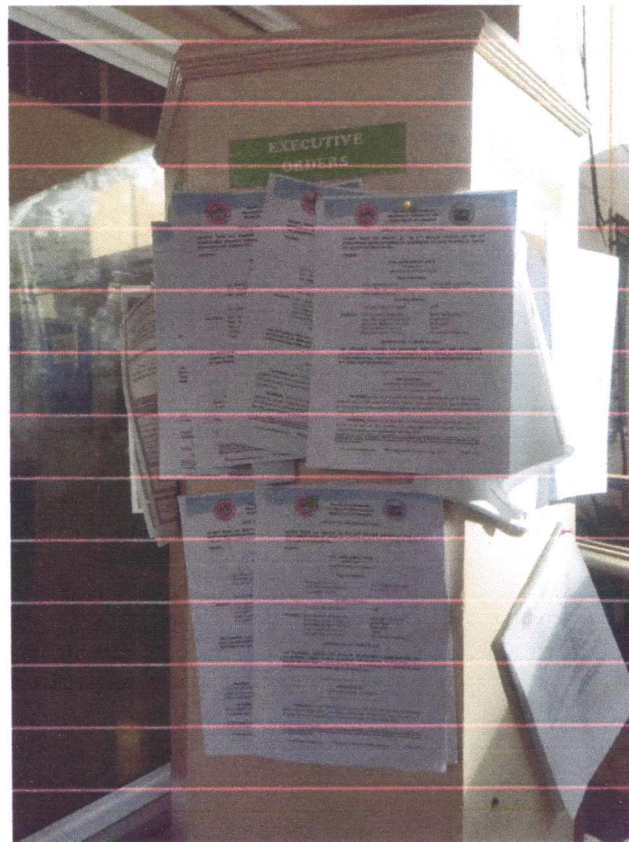
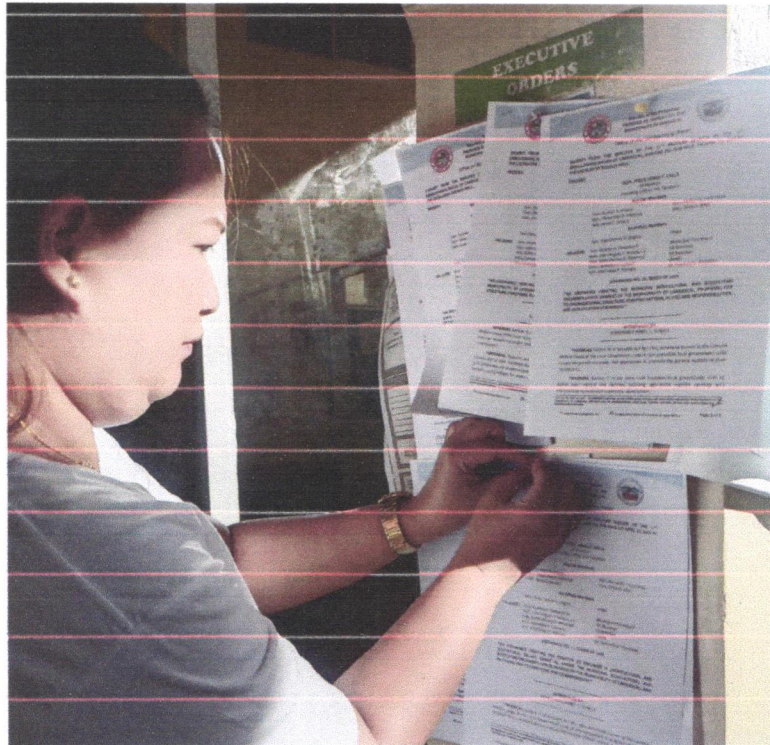
May 26, 2026


CHESTER A. AZARCON
Secretary to the Sanggunian



OFFICE OF THE SANGGUNIANG BAYAN

MAYOR'S OFFICE



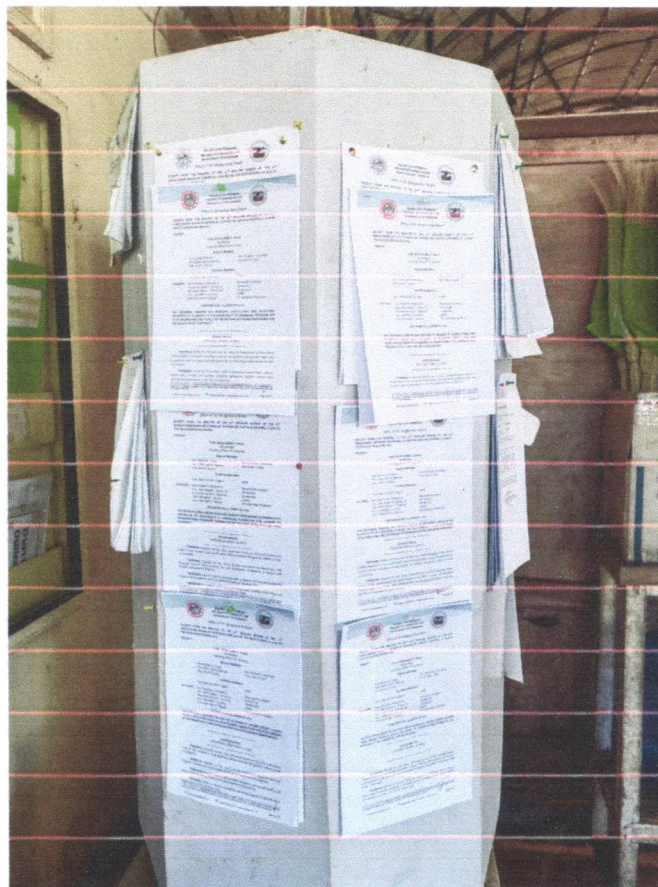
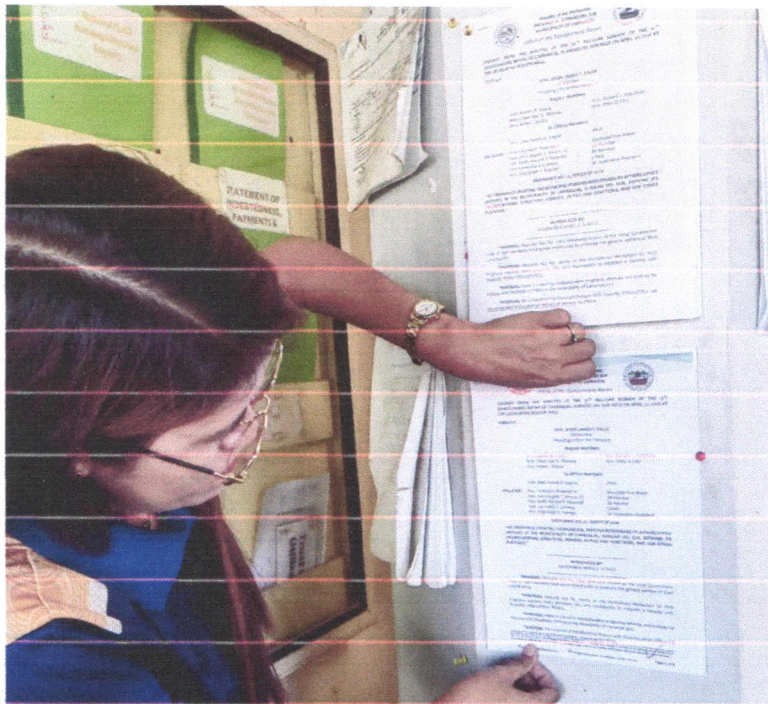


Republic of the Philippines
Province of Surigao del Sur
MUNICIPALITY OF CARRASCAL



OFFICE OF THE SANGGUNIANG BAYAN

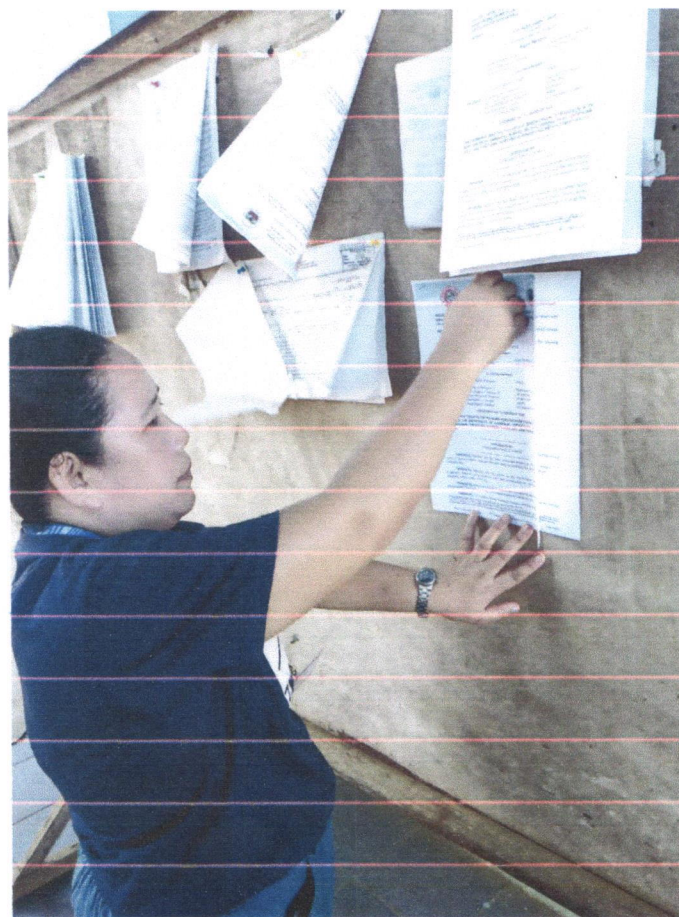
CARRASCAL PUBLIC MARKET





OFFICE OF THE SANGGUNIANG BAYAN

CARRASCAL TERMINAL





Republic of the Philippines
 PROVINCE OF SURIGAO DEL SUR
 MUNICIPALITY OF CARRASCAL



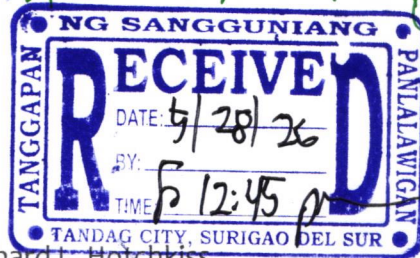
Office of the Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 37TH REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN OF CARRASCAL, SURIGAO DEL SUR HELD ON APRIL 27, 2026 AT THE LEGISLATIVE SESSION HALL.

Refer To: Committee on Good Government, Public Office and Accountability

PRESENT:

HON. JESSIE JAMES T. VALLE
 SB Member
 Presiding Officer Pro Tempore



Regular Members

Hon. Romen R. Intano
 Hon. Oliver Han D. Villarosa
 Hon. Arnel C. Sunico

Hon. Richard L. Hotchkiss
 Hon. Chito O. Eliot

Ex-Officio Members

Hon. Datu Dennis H. Dagno - IPMR

ON LEAVE: Hon. Vicente H. Pimentel III - Municipal Vice Mayor
 Hon. John Angelo T. Arreza, CE - SB Member
 Hon. Keith Vincent P. Pimentel - SB Member
 Hon. Carmelita V. Correos - LNMB
 Hon. Kidd Elijah P. Pebojot - SK Federation President

ORDINANCE NO. 26, SERIES OF 2026

“AN ORDINANCE CREATING THE MUNICIPAL AGRICULTURAL AND BIOSYSTEMS ENGINEER’S OFFICE (MABEO) OF THE MUNICIPALITY OF CARRASCAL, PROVIDING FOR ITS ORGANIZATIONAL STRUCTURE, STAFFING PATTERN, DUTIES AND RESPONSIBILITIES, AND QUALIFICATION STANDARDS.”



INTRODUCED BY:
 HONORABLE ARNEL C. SUNICO

“WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the General Welfare Clause of the Local Government Code of 1991 authorizes local government units to exercise powers necessary and appropriate to promote the general welfare of their constituents;

“WHEREAS, Section 17 of the same Code mandates local government units to deliver basic services and facilities, including agricultural support services and infrastructure necessary for sustainable development;

M.O. NO. 26, SERIES OF 2026 – AN ORDINANCE CREATING THE MUNICIPAL AGRICULTURAL AND BIOSYSTEMS ENGINEER’S OFFICE (MABEO) OF THE MUNICIPALITY OF CARRASCAL, PROVIDING FOR ITS ORGANIZATIONAL STRUCTURE, STAFFING PATTERN, DUTIES AND RESPONSIBILITIES, AND QUALIFICATION STANDARDS.

PROVINCE OF SURIGAO DEL SUR
 Office of the Secretary to the Sangguniang Panglinalawigan
 Tel. No.: 086-2115892
 Email: ossp@surigaodelsur.gov.ph
OSSP-26-05899

“WHEREAS, Republic Act No. 10915, also known as the *Philippine Agricultural and Biosystems Engineering Act of 2016*, institutionalizes the practice of agricultural and biosystems engineering as a profession vital to national development, and promotes the application of engineering technologies in agriculture, fisheries, and natural resources management; and

“WHEREAS, there is a need to establish the Municipal Agricultural and Biosystems Engineer’s Office to strengthen the Municipality’s technical capability and to institutionalize an organizational structure, staffing pattern, and defined functions for the efficient delivery of agricultural and biosystems engineering services.

“ NOW THEREFORE ”

Be it enacted, as it is hereby enacted by the Sangguniang Bayan of the Municipality of Carrascal, Surigao del Sur, in session assembled:

SECTION 1. Title. This Ordinance shall be known as the *“Municipal Agricultural and Biosystems Engineer’s Office (MABEO) Ordinance of 2026.”*

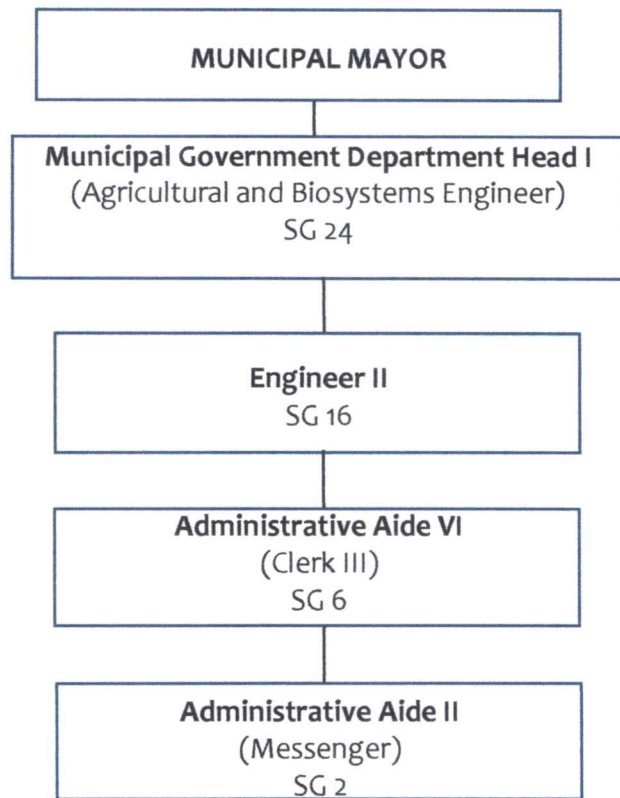
SECTION 2. Creation of the Office. There is hereby created the Municipal Agricultural and Biosystems Engineer’s Office (MABEO) in the Municipality of Carrascal to provide technical services and implement programs, projects, and activities relating to agricultural and biosystems engineering in the Municipality.

SECTION 3. Mandate and Functions. The MABEO shall perform the following functions:

1. Provide engineering support services for agricultural development;
2. Plan, design, implement, and supervise agricultural and biosystems engineering projects;
3. Promote sustainable agriculture through appropriate technologies;
4. Support disaster risk reduction through flood control, irrigation, and climate-resilient infrastructure; and
5. Perform such other functions as may be provided by law or assigned by the Local Chief Executive.

SECTION 4. Organizational Structure and Staffing Pattern. The Office shall adopt the following organizational structure:

M.O. NO. 26, SERIES OF 2026 – AN ORDINANCE CREATING THE MUNICIPAL AGRICULTURAL AND BIOSYSTEMS ENGINEER’S OFFICE (MABEO) OF THE MUNICIPALITY OF CARRASCAL, PROVIDING FOR ITS ORGANIZATIONAL STRUCTURE, STAFFING PATTERN, DUTIES AND RESPONSIBILITIES, AND QUALIFICATION STANDARDS.



SECTION 5. Duties and Responsibilities. All positions under the MPDAO shall perform the following duties and responsibilities:

MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (AGRICULTURAL AND BIOSYSTEMS ENGINEER), SG 24

1. Preparation of engineering designs, plans, specifications, feasibility studies, and cost estimates for irrigation and drainage systems; soil and water conservation; agrometeorological systems; agricultural power and machinery; farm structures; renewable/bio-energy systems; post-harvest and processing facilities; waste management systems; bio-information systems; and automation and instrumentation;
2. Supervision and management of the construction, operation, and maintenance of agricultural and biosystems engineering facilities and projects;
3. Development, planning, management, evaluation, and provision of consultancy services for agricultural and biosystems engineering programs and projects;
4. Conduct of research, development, training, and extension services in agricultural and biosystems engineering; and
5. Contribute to flood mitigation, drought management and emergency response planning.

ENGINEER II, SG 16

1. Inspect and evaluate existing agricultural infrastructure and recommend repairs, upgrades or improvements if needed;
2. Preparation and evaluation of farm development plans, land use maps, and suitability studies for agriculture, fisheries, and forestry production systems;
3. Participate in community consultations and extension activities; and
4. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

ADMINISTRATIVE AIDE VI (CLERK III), SG 6

1. Prepares and encodes documents, including reports, correspondence, technical documents, and presentation materials related to agricultural and biosystems engineering programs, projects, and activities;
2. Provides administrative and logistical support during trainings, meetings, field activities, and conferences on agricultural infrastructure, irrigation, post-harvest facilities, and other MABEO initiatives;
3. Ensures the proper use, safety, and maintenance of office equipment, and monitors the availability of office supplies necessary for office operations;
4. Maintains an organized filing system for engineering reports, project documents, plans, and other records, ensuring that documents are easily retrievable while maintaining their safety and confidentiality; and
5. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

ADMINISTRATIVE AIDE II (MESSENGER), SG 2

1. Delivers communications, documents, and official correspondences to and from the Municipal Agricultural and Biosystems Engineer's Office; and
2. Perform other functions as instructed by the immediate supervisor/Local Chief Executive.

SECTION 6. Qualification Standards. All positions shall comply with the qualification standards prescribed by the Civil Service Commission (CSC) and other relevant laws.

SECTION 7. Appropriations. The funding requirements for the implementation of this Ordinance shall be charged against available municipal funds, subject to budgeting, accounting, and auditing rules.

SECTION 8. Implementing Rules. The Municipal Mayor may issue implementing rules and regulations to carry out the provisions of this Ordinance.


SECTION 9. Separability Clause. If any provision of this Ordinance is declared invalid, other provisions not affected shall remain in force.

M.O. NO. 26, SERIES OF 2026 – AN ORDINANCE CREATING THE MUNICIPAL AGRICULTURAL AND BIOSYSTEMS ENGINEER'S OFFICE (MABEO) OF THE MUNICIPALITY OF CARRASCAL, PROVIDING FOR ITS ORGANIZATIONAL STRUCTURE, STAFFING PATTERN, DUTIES AND RESPONSIBILITIES, AND QUALIFICATION STANDARDS.

SECTION 10. Effectivity. This Ordinance shall take effect upon approval and publication in accordance with law.

DONE this 27th day of April 2026 at Carrascal, Surigao del Sur.

CERTIFIED TRUE AND CORRECT:


CHESTER M. AZARCON
Secretary to the Sanggunian

**ATTESTED AND CERTIFIED
TO BE DULY ADOPTED:**


JESSIE JAMES T. VALLE
SB Member, Presiding Officer Pro Tempore

APPROVED:


JOSEPH L. URGEL
Municipal Mayor

M.O. NO. 26, SERIES OF 2026 – AN ORDINANCE CREATING THE MUNICIPAL AGRICULTURAL AND BIOSYSTEMS ENGINEER'S OFFICE (MABEO) OF THE MUNICIPALITY OF CARRASCAL, PROVIDING FOR ITS ORGANIZATIONAL STRUCTURE, STAFFING PATTERN, DUTIES AND RESPONSIBILITIES, AND QUALIFICATION STANDARDS.